



Kristi's Dance Academy - Terms and Conditions - Revised July 2020

Payment

Payment is accepted by Cash, Cheque or BACS transfer (please email for account details if this is your preferred method of payment). Any cheques returned unpaid will incur a £10 handling charge. KDA reserves the right to refuse payment by cheque if this form of payment has been abused in the past.

Fees increase by 5% at the start of the academic year.

We reserve the right to suspend your child's classes and withhold Examination entries and results until any overdue payments have been received.

Examination Rehearsals payments are due on the day of the class. Parents are notified of the cost of these classes 3 months before the examination date.

Discounts

Multiple child discounts will be applied to full price classes only at a 10% deduction.

10% discount will be applied to two classes or more if each full class fee is £10 and above.

Examination Coaching classes do not qualify for discounts as they are short-term classes.

Late payment will result in all discounts being withdrawn and a 10% increase on the total fees.

Payment Plans

KDA offers various Payment Plans to suit individual family's needs. In the event of a child withdrawing from the Academy the total invoice amount would still be payable, even if the payment dates are after the leaving date. Likewise, if a student drops a class mid-term this would still be payable, the amount invoiced at the start of the term would still be owing regardless of any changes the family makes to their child's training during the term.

Credit Notes

Credit Notes are issued to cover cancelled classes. These can be used against classes or uniform.

Fees are not waived for family holidays, school trips, school exams or short-term sickness or injury. Long term sickness or injury will be addressed on an individual basis.

Refunds will not be given if you choose to leave before the end of the term.

Examinations

Entering for examinations is an important part of a child's dance development. Whilst not compulsory KDA encourage students to take exams as it provides them with a goal to work to in their class work, reinforces the importance of discipline and gives them, their parents and teachers a measure of their progress. Exams are also one of the first chances that a child has to perform outside of the class environment.

Exams are entered in Ballet, Modern, Jazz and Tap and are usually held once a term except during show preparation terms. Each student progresses through the examination process based on their individual ability and their readiness to take the exam. The teachers monitor the students progress to ensure they have reached the necessary standard before taking the examination. This could often involve taking additional weekly classes in the term of the examination, or earlier in the Vocational levels. By following this system, it ensures each student can maximise their potential and have the confidence to complete their exam successfully.

Classes and Staff

KDA reserve the right to cancel any classes anytime up to and including the day of the class. Notification would be sent to you via the website, email, text message or word of mouth.

Should it prove necessary to close the Academy or cancel classes on account of an epidemic, a crisis or any circumstances over which the school has no control, fees will not be refunded, or compensation given.

All teachers at KDA are fully qualified and hold current DBS checks and are fully aware of our Child Protection Policy. Due to the nature of teaching performing arts, sometimes it is necessary to correct positions physically. This is always conducted with professionalism and utmost care.



KDA Pick Up & Drop Off Policy

Students must arrive no sooner than 15 minutes prior to class time. KDA is not responsible for caring for students who are dropped off early or not picked up in a timely manner. Please be considerate: if your child is the last class of the day, arrive early to pick up your child so KDA can close as scheduled.

Year 5 and Below

For drop off and pick up, please park in the surrounding car parks/streets and walk your child to and from the studio. KDA accepts no responsibility or liability for students leaving the building.

It is expected children in Year 5 and below would be escorted to and from the Studio safely by an adult, unless KDA are given specific instructions that you have arranged with your child to leave the Studio alone and make their own way off the site alone.

Year 6 and Above

For drop off and pick up, please park in the surrounding car parks/streets. KDA accepts no responsibility or liability for students leaving the building.

It is expected children in Year 6 and above will have made the necessary arrangements with their parents/carer for safe collection. Unless KDA are given specific instructions otherwise all students Year 6 and above will be excused from the Studio and expected to find their own way off-site, this is not supervised.

Students must be picked up on time. If an emergency occurs hindering timely pick up, students in Year 5 and below will be kept in the Studio or with the Receptionist. Students in Year 6 upwards would be responsible for bringing themselves back to the Studio if they wish to wait with the teacher or with Reception. KDA is not responsible for caring for children who are not picked up on time.

Parents will be notified of any changes to these Terms and Conditions.

COVID-19

KDA have taken enhanced health and safety measures for you and our staff. You must follow all instructions when attending classes at KDA.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centres of Disease Control and Prevention, senior citizens and those with underlying medical conditions are especially vulnerable.

By attending classes at KDA, you voluntarily assume all risks related to exposure to COVID-19.

Kristi's Dance Academy Liabilities

- KDA does not accept liability for loss, damage or injury arising from errors or omissions on registration whether completed by the parent/guardian or the person in charge of the pupil at the time of enrolment.
- KDA does not accept responsibility for any injury sustained in a dance class. It should be noted that all physical exercise has an element of risk through injury.
- KDA does not accept responsibility for loss or damage to personal property.
- KDA does not accept responsibility for any loss or expense due to circumstances beyond our control including transport, fire, weather and other such actions.
- KDA is only responsible for the supervision of students while they are attending class. Children cannot be supervised whilst they are outside class.
- KDA will not accept liability for any accidents, damage or loss incurred in car parks surrounding the Academy.

Responsibilities of Parent or Guardian

- These Terms and Conditions, and any enrolment forms signed by a parent /guardian, constitute an agreement between you and KDA in connection with classes and services.
- Attendance at classes is in accordance with the current Terms and Conditions.
- It is the responsibility of the parent/guardian to notify KDA of any injury or illness that may affect the child's participation in class.
- It is the responsibility of the parent/guardian to notify KDA if there are any changes to health or contact details.
- KDA hire premises, therefore all KDA staff, parents, guardians and pupils must abide by the codes of conduct set out by those third parties.
- In the event that a pupil is disruptive to other pupils, staff, teachers or venue staff, or if we consider the parent/guardian in breach of these Terms and Conditions, we reserve the right to exclude any pupil from any activity within KDA.